# Secure User Interactions In Office 365

Unify, simplify, and control the management and security of Office 365 with BetterCloud. BetterCloud centralizes Office 365 users, groups, files, and settings with powerful tools to automate user orchestration and data protection. With BetterCloud, admins are able to automate manual, repetitive tasks and monitor their data security.

## **BENEFITS**

### **Automated User Orchestration**

Save time by automating manual steps such as removing a user's devices, removing the user from all groups, and setting an auto-reply. Automated offboarding workflows in BetterCloud ensure that a user's Office 365, OneDrive, and SharePoint Online access are fully removed and their important data transferred when they leave the company. Admins enable users to be ready on day one with onboarding workflows that assign a license, automatically add them to the right groups based off of their title or location, and more.

## **Simplify Day-to-day Management**

View and manage all of your Office 365 users, groups, files, and settings from a global, searchable directory. Improve efficiency by taking single or bulk actions in BetterCloud, such as adding members to groups, changing group settings, sharing or unsharing files or folders, and editing profile information. BetterCloud's filterable user directory helps you save money by freeing up unused licenses.

#### **Ensure Data Protection**

Run advanced reports on OneDrive and SharePoint file metadata. Search the files to expose file sharing and exposure settings. For any documents that are not properly secured, BetterCloud enables you to take immediate action, including unsharing files or folders and removing collaborators or sharing links.

